

Group Work: Assessment and Grading

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Grading small group work can be a challenge. Most instructors use a combination of individual product and group product, often developing a percentage split based upon the assignment (e.g. 70% individual work and 30% group work).

Many instructors also assess the processes of group work. They often do so by asking students to complete group and self assessment. Following are sample forms for process assessment.

Sample Peer Evaluation Form for Small Group Work			
	Needs Improvement = 1	Adequate = 2	Outstanding = 3
The team member			
Prepares			
Listens			
Contributes			
Respects others			
Demonstrates the following skills:			
Critical thinking			
Problem solving			
Communication			
Decision making			
Subtotals			
Total			

Sample Self-Evaluation Form for Small Group Work

Name _____

Group Number or ID _____

Project Title _____

Rate yourself on your performance on the project using the following scale:

5 = Always 4 = Frequently 3 = Sometimes 2 = Rarely 1 = Never

Performance Criteria	Rating
I was prepared to contribute to the group	
I stayed on task	
I listened to others	
I participated in discussion	
I encouraged others to participate	
Overall I felt my performance in the group should be rated:	